

(IJA)
INSTITUTE OF JUDICIAL ADMINISTRATION
LUSHOTO



**CALL FOR APPLICATIONS FOR ADMISSION INTO CERTIFICATE AND DIPLOMA IN LAW PROGRAMMES
FOR ACADEMIC YEAR 2025/2026**

The Institute of Judicial Administration (IJA) is the premier training institution of the Judiciary of Tanzania (JoT) dealing in legal research, consultancy, continuing judicial education and legal related matters. IJA has also been offering Diploma and Certificate in Law Programmes to the justice sector stakeholders and the general public since 2000. IJA is located in the serene environment with cool temperature of the Usambara mountains. IJA is currently inviting applications from qualified individuals for admission to Diploma and Basic Technician Certificate in Law Programmes for the Academic Year **2025/2026**.

ADMISSION REQUIREMENTS:

1.0 TECHNICIAN CERTIFICATE IN LAW (NTA LEVEL 5):

1.1 Entry Qualifications:

- (a) Successful completion of Form Six (VI) or its equivalent with at least ONE (1) Principal Pass, ONE (1) Subsidiary in any relevant subject and having at least **four passes** in non-religious subjects in Form Four examination results.

OR

- (b) Successful completion of Basic Technician Certificate in Law (**NTA Level 4**) from the **Institute of Judicial Administration Lushoto** or any other recognized institution whose results have been verified by NACTVET and having at least **four passes** in non-religious subjects including English Language in Form Four examination results.

1.2 Duration: One Year

**2.0 BASIC TECHNICIAN CERTIFICATE IN LAW
(NTA LEVEL 4):**

2.1 Entry Qualifications:

Successful completion of Form IV or its equivalent with at least **four passes in non religious subjects** including English Language.

2.1 Duration: One year

3.0 MODE OF APPLICATION:

3.1 All applications shall be made online through the following link <https://online.ija.ac.tz/applications>

3.2 All applicants must pay a non-refundable Application Fee of TShs. Ten Thousand (TShs.10,000/=) through **Control Number** which will be created by applicant during the process of application.

3.3 Applicants who have more than one academic certificate must upload all certificates to prove their eligibility for admission.

3.4 Once applications are received, IJA will process and transmit them to the **National Council for Technical and Vocational Education Training (NACTVET)** for verification.

3.5 Application deadline is on 11th July, 2025.

3.6 Publication of successful applicants will be advertised on IJA's Website www.ija.ac.tz.

3.7 The Fee structure is available on IJA's Website www.ija.ac.tz.

3.8 ADMISSION SUPPORT CONTACT
0653051628/0623628730

39 ADDRESS:

THE PRINCIPAL,
INSTITUTE OF JUDICIAL ADMINISTRATION LUSHOTO,
P.O. BOX 20,
LUSHOTO - TANZANIA.
Tel: +255-27-2660133
Fax: +255-27-2660021
Web: www.ija.ac.tz
E-mail: info@ija.ac.tz
registrar@ija.ac.tz